

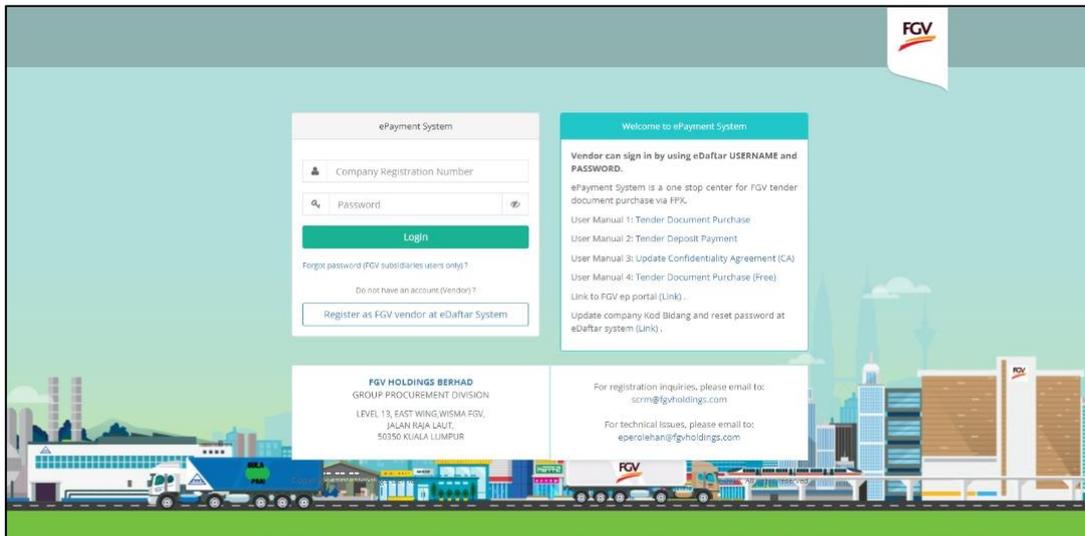


MANUAL CONFIDENTIALITY AGREEMENT (CA)

**Jan 2019
Version 1.0**



1. To update Confidentiality Agreement (CA), at ePayment login screen, please login by using eDaftar username and password. Click button  to proceed.



2. At ePayment home screen, system will notify vendor what is current CA status either Active, Expired or Not Available (N/A). Sample CA status Active at ePayment System are as below;

No.	Reference No.	Title	Tender Description	Tender Owner	Amount	Payment	Deposit
1	EP67001908001	PAYNET-New Cert	PAYNET-Simulate Payment New Cert	FELDA PRDATA SYSTEMS SDN BHD	1.00		
2	EP93101900021	PAYNET-New Cert	PAYNET-Simulate Payment New Cert	FGV Holdings Berhad	1.00		

3. Sample CA status **Expired** at ePayment System

The screenshot shows a dashboard with the following elements:

- Company Info:**
 - Company ROC: 1176857-V
 - Name: ALFATECH SOLUTION SDN BHD
 - Last Access: 26-07-2019 15:00:32
 - Confidentiality Agreement (CA): 25-07-2018 (Update CA)
- Notification:** New Tender Document In Cart (Checkout)
- Tender Document, Deposit and Refund Payment:**
 - Tender Document: RM 0.00
 - Deposit: RM 0.00
 - Refund: RM 0.00
- Status Indicators:**
 - CA Status: Expired (Red bell icon)
 - FPX Status: Active (Green shield icon)
- List Document Purchase (Latest 5 records):** (Empty table)
- List Deposit (Latest 5 records):** (Empty table)



Vendor cannot purchase any tender document if CA status is Expired or Not Available.

4. Vendor cannot purchase tender document if CA was expired or not available. Sample notification are as below;

Document Tender List

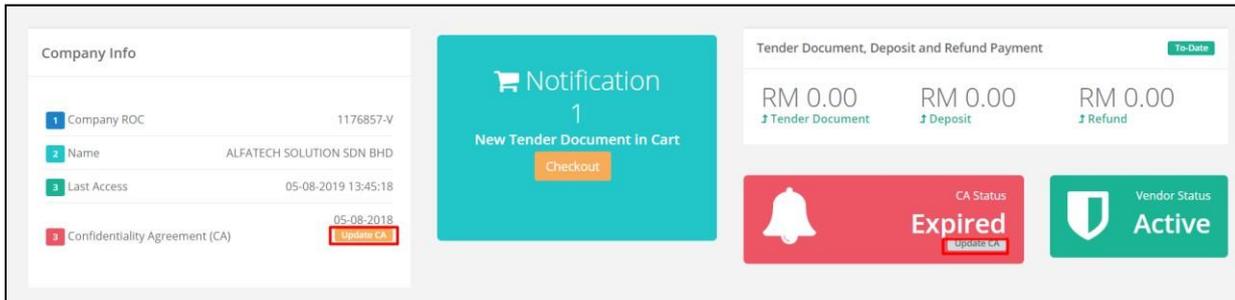
Show 25 entries

Showing 1 to 1 of 1 entries

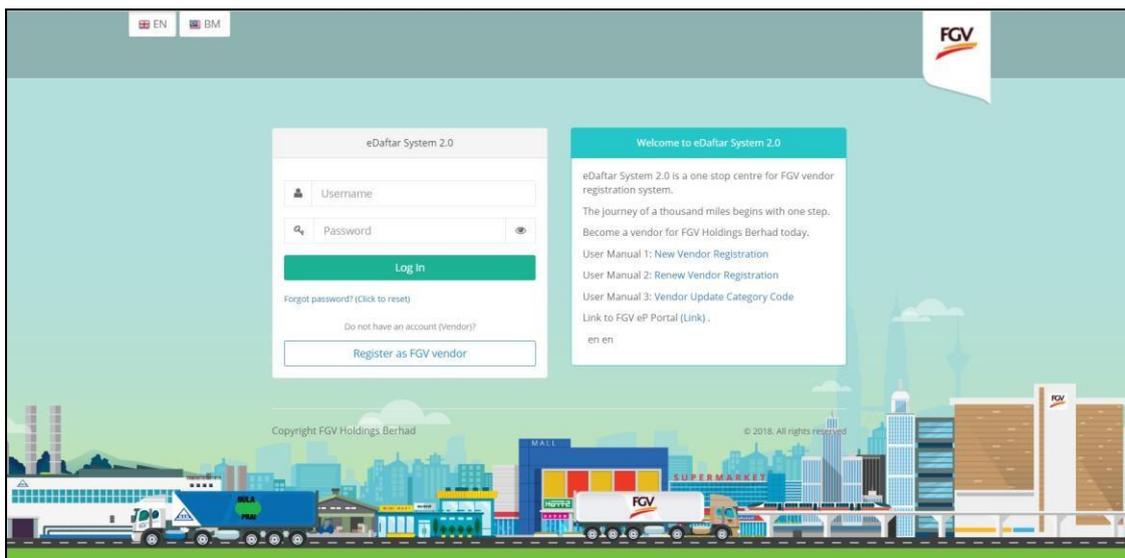
No.	Reference No.	Title	Tender Description	Tender Owner	Open Date	Expired Date	Amount	Payment	Deposit	Action
1	EP93101900021	FGV/105/2019 - Invitation to Conduct Detailed Engineering [The Front-End Engineering Design [FEED]] Services for Construction and Integration of 200 MTD Multi Feedstock Plant Into Existing Pl	Perkhidmatan "Front-End Engineering Design [FEED] Services" untuk Membina dan Mengintegrasikan "200 MTD Multi Feedstock Plant" pada kilang sedia ada di FGV Biotechnologies Sdn Bhd Kuantan, Pahang. Vendor-vendor yang berkemampuan dan mempunyai kepakaran di dalam bidang yang berkaitan adalah dipelawa untuk menyertai tender yang akan dijalankan. Hanya vendor yang telah mengemukakan dokumen "Confidentiality Agreement (CA)" sahaja yang dibenarkan menyertai tender ini.	FGV Holdings Berhad	07-07-2019 15:00:00	24-08-2019 12:00:00	100.00	P	P	 CA Expired. Payment Block

Previous 1 Next

5. To update CA, please click button **Update CA** to proceed. Its will open new browser tab link to eDaftar system.



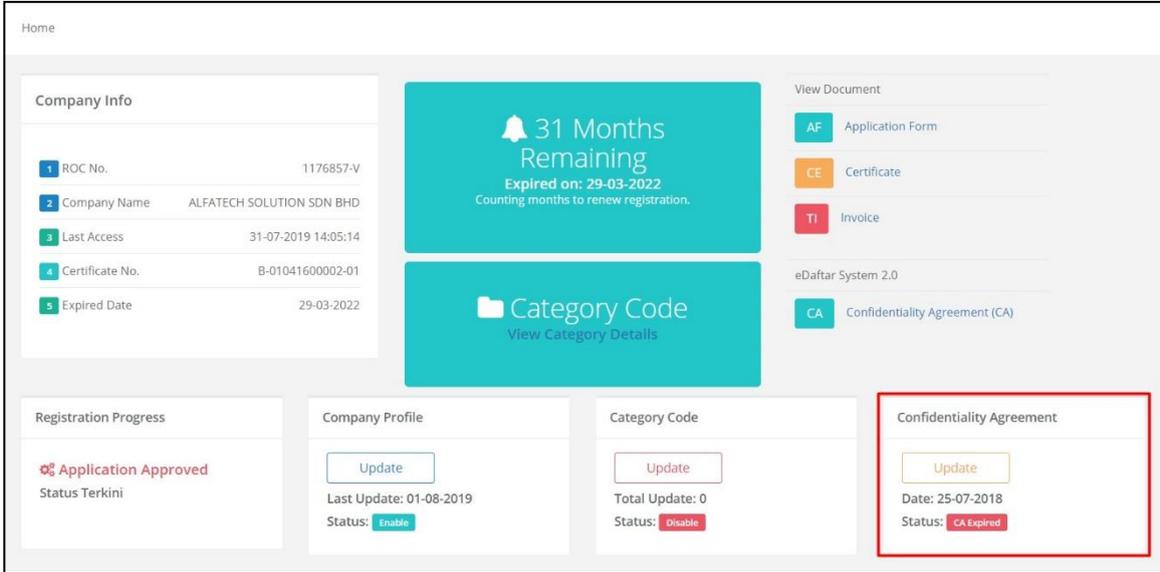
6. At eDaftar login screen, please login by using eDaftar username and password. Click button **Login** to proceed.



Information

Flag	Description
	eDaftar Multilanguage: 1. EN – English 2. BM – Bahasa Malaysia

7. At eDaftar Home > Confidentiality Agreement (CA) section, click button  to update CA information.



The screenshot shows the eDaftar Home dashboard. The 'Confidentiality Agreement (CA)' section is highlighted with a red box. It contains an 'Update' button, a date of '25-07-2018', and a status of 'CA Expired'. Other sections include 'Company Info', 'Registration Progress', 'Company Profile', and 'Category Code'.

Item	Value
1 ROC No.	1176857-V
2 Company Name	ALFATECH SOLUTION SDN BHD
3 Last Access	31-07-2019 14:05:14
4 Certificate No.	B-01041600002-01
5 Expired Date	29-03-2022

31 Months Remaining
Expired on: 29-03-2022
Counting months to renew registration.

Category Code
View Category Details

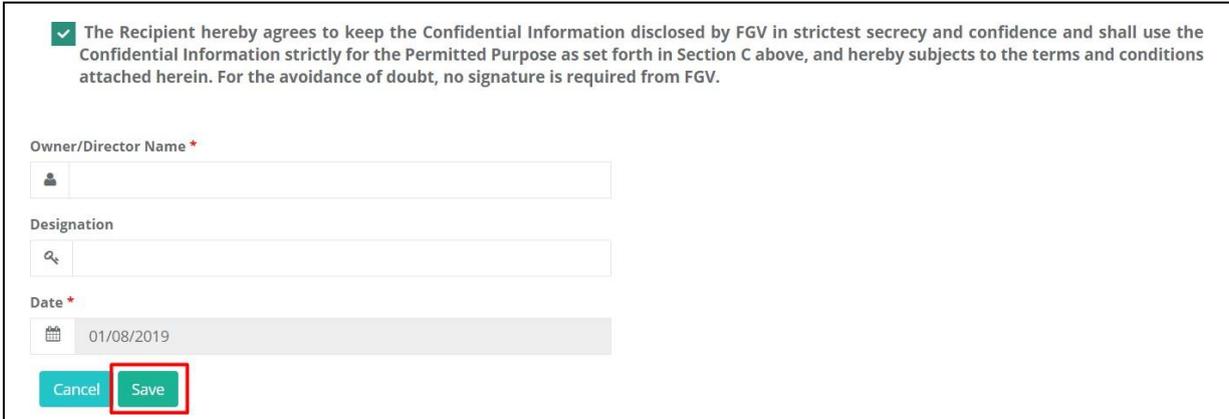
Registration Progress
Application Approved
Status Terkini

Company Profile
Update
Last Update: 01-08-2019
Status: Enable

Category Code
Update
Total Update: 0
Status: Disable

Confidentiality Agreement
Update
Date: 25-07-2018
Status: CA Expired

8. At **CA Form** section, fill in required information and click button **Save**.



The Recipient hereby agrees to keep the Confidential Information disclosed by FGV in strictest secrecy and confidence and shall use the Confidential Information strictly for the Permitted Purpose as set forth in Section C above, and hereby subjects to the terms and conditions attached herein. For the avoidance of doubt, no signature is required from FGV.

Owner/Director Name *

Designation

Date *
01/08/2019

Cancel Save

9. CA status will set as Active at eDaftar Dashboard.

The screenshot shows the eDaftar dashboard for ALFATECH SOLUTION SDN BHD. The 'Confidentiality Agreement' section is highlighted with a red box, showing an 'Update' button, a date of 25-07-2019, and a status of 'Active'. Other sections include 'Company Info', 'Registration Progress' (Application Approved), 'Company Profile' (Status: enable), and 'Category Code' (Status: Disable).



Vendor need to update CA information annually. Start 1st January every year.

10. After completion process at eDaftar, system will automatically update CA status as Active at ePayment System. Vendor can proceed to purchase tender document.

The screenshot shows the ePayment System dashboard. The 'CA Status' is 'Active' and the 'Vendor Status' is 'Active'. A notification indicates '1 New Tender Document In Cart'. Below, a table lists document purchases:

No.	Reference No.	Title	Tender Description	Tender Owner	Amount	Payment	Deposit
1	EP67001908001	PAYNET-New Cert	PAYNET-Simulate Payment New Cert	FELDA PRDATA SYSTEMS SDN BHD	1.00	S	P
2	EP93101900021	PAYNET-New Cert	PAYNET-Simulate Payment New Cert	FGV Holdings Berhad	1.00	S	P